DEMCO
A Touchstone Energy® Cooperative

Last Revised: 08/21/25

BOARD POLICY

Subject: Attendance by Members or Others at Board Meetings

Objective

Recognize that members have full rights as consumers/owners of the cooperative to attend meetings of the board. Establish the basis upon which control of the meetings shall be maintained in order for cooperative business to be handled efficiently.

Policy

It shall be the policy of the DEMCO Board of Directors for management, staff, and directors to be open and reasonably available to members or others to discuss matters and concerns regarding the cooperative and its operations. DEMCO Board meetings are open to attendance by members or others as follows:

- Seating Limitation - Attendance is limited to those members or others who can be accommodated by seating in the boardroom. In the event more individuals desire to attend than can be accommodated, priority of attendance shall be determined by the order in which they sign in on the meeting day.

- Request to Address the Board - Members of the cooperative or others shall be permitted to address the board if authorization has been requested per the attached form at least one week prior to the meeting and granted by the DEMCO Board President or CEO/General Manager in advance of the board meeting.

- Multiple Requests to Address the Board - In the event there are multiple requests to address the board on the same subject, the DEMCO Board President may require that a spokesperson be designated.

- Time Limitation - The DEMCO Board President may establish a time limitation (approximately 5 minutes) for members or others to address the board.

- Board & Management Response - The board and management may respond to the individual(s) addressing the board during the board meeting or may take the matter under

advisement and provide a formal response at a later date from the CEO/General Manager and/or DEMCO's Legal Counsel.

- Executive Session - In no case will members or others be allowed to attend an Executive Session of the DEMCO Board unless specifically invited by the board or CEO/General Manager.

Responsibility

It shall be the responsibility of the DEMCO Board President and the CEO/General Manager to carry out the provisions of this policy.

The Manager, Quality and Compliance shall have the authority to audit all aspects of this policy.

Policy History	
Approved	09/15/86
Revised	03/17/94
Revised	04/17/97
Revised	02/15/01
Revised	06/19/08
Revised	03/19/15
Revised	11/17/22
Revised	08/21/25

DATE August 21, 2025 PRESIDENT /s/ Daniel Berthelot

SECRETARY /s/ Dennis R. Lott

Request to Address the DEMCO Board

This form should be completed and returned to the CEO/General Manager's Office at 16262 Wax Road, Greenwell Springs, LA 70739, at least one week prior to the board meeting.

FULL NAME _____

ADDRESS _____

TELEPHONE NUMBER _____

MEMBER DEMCO ACCOUNT NUMBER _____

(Note: If this request is also for and on behalf of other members of the cooperative, state their full names, addresses, telephone numbers, and member account numbers on a separate sheet and attach it hereto.)

THE PURPOSE FOR REQUESTING TO ADDRESS THE BOARD IS:

_____

_____

_____

_____

_____

_____

Date Signed _____ Signature _____

DEMCO USE ONLY ACTION ON REQUEST

_____

_____

_____

_____ SIGNED _____

DATE OF ACTION TITLE _____